

March 11th, 2020

To: All Staff, Students, Volunteers, Members & Attenders

Re: Coronavirus (COVID-19)

Dear All Staff, Students, Families, Members & Attenders,

No doubt over the past several weeks you have heard of COVID-19 or "Coronavirus." While it is our routine to perform consistent sanitary measures, we wanted to take a moment to reach out to each person who calls Grace home. Whether it be through Grace Chapel Church, Grace Christian School or Grace Christian Child Development Center; you are our family. We consider it our purpose to minister to each and every one of you, young and old.

With growing worldwide concern about coronavirus, our goal is to assure everyone that we have been paying close attention to this situation from the start. We have NO reason to believe that any person infected has been present on our campus. However, in preparation, our leadership team has taken this time to review our policies regarding sanitation, as well as considering contingency plans depending on how the outbreak unfolds. We have taken additional steps and have made significant investments in sanitary tools and methods to reduce the potential of infection on campus.

We continue to consult with state and local health officials, as well as professionals to ensure we have the most accurate and up to date information. All of these areas help us to shape our decisions regarding next steps and contingency plans. Your health and the health of the hundreds of people who call Grace home each day is something we take very seriously. Our students, families, volunteers, members, attenders and staff are our highest priorities.

Therefore, the following measures are to be strictly enforced immediately and documentation is to be readily available:

Grace Chapel Ministries 2605 Jefferson Davis Hwy. Sanford, NC 27332 www.gracechapelsanford.com -If any adult or child is absent due to sickness, a medical release, signed by a Medical Doctor, must be presented in order to return to campus.

-If any adult or child is observed to have a fever or **symptoms related to COVID-19* while on campus there will be two qualifications to return to campus:

1 - A release to return to campus signed by a Medical Doctor in addition to

2 - The affected person observing a 72-hour healing period with no attendance allowed on campus during this time.

*In addition, this will require the guidance of public health officials to return to campus.

-All field trips have been canceled for the remainder of the school year.

-Athletic events will be canceled with any school known to present a risk to our students.

-For each two-hour block of a ministry event, service or school day, one session will be designated specifically for handwashing and the disinfecting of classrooms, toys and areas in which people may come into contact. For example, a six-hour "event" is to have three sanitizing and hand washing periods incorporated into the schedule.

-Remind those around you to not touch their face, eyes, nose and ears.

-There is to be no shaking of hands encouraged by ministry leaders. While it isn't always possible to prevent contact between people, we should be intentional to instruct those under our care to avoid as much contact as possible.

-All adults and guardians should take extra precaution regarding illness or the onset of potential illness. If you or your child is sick or there is a feeling of potential onset of illness, please stay home. Our leadership will make every reasonable effort to work with you regarding attendance.

All of these areas are things we can do to help mitigate risk to one another and those in our care. However, our God can do way more than we can even imagine. We ask that you join us in praying for healing of those affected, peace for those who feel anxious, guidance to those in positions of leadership and to keep this as well as other viruses from affecting our community, church, school and child development center. If you have any questions, please feel free to reach out to the leaders in your respective area of ministry.

God Bless,

Johnathan Bullard Operations Manager

> Grace Chapel Ministries 2605 Jefferson Davis Hwy. Sanford, NC 27332 www.gracechapelsanford.com